

1st OCTOBER 1992
amended 2008

CONSTITUTION & RULES OF THE NEWQUAY & PAR ATHLETIC CLUB

1 TITLE

Newquay and Par Athletics Club

2 OBJECT

Newquay and Par Athletics club is an athlete centered club with the aim of promotion, development and encouragement of Amateur Athletics in Newquay and Par and the surrounding areas; membership of which is open to all irrespective of their age, gender, race, sexual orientation, religion or ethnicity.

3 COLOURS

Burgundy vest with white side stripe or club logo, with Black shorts.

4 INCOME & PROPERTY

The income & property of the club shall be applied solely to the stated object of the club & no portion thereof shall be paid by way of profit to any member of the club.

5 MEMBERSHIP

- a) Membership shall be open to all Amateur Athletes as defined in accordance with the UK Athletics Ltd RULE 1 " ELIGIBILITY TO COMPETE", sub paragraphs 1), 2), 3) & 4), as printed in the UKA Handbook.
- b) Members shall be deemed to remain as such until a resignation in writing is tendered to the Hon. General Secretary, to take effect from the date of the resignation, provided that the member is not in any way financially indebted to the club (UKA RULE 2 applies)
- c) The committee shall reserve the right to expel any member deemed to have brought the club into disrepute or whose conduct is considered to be unacceptable. At least 75% of the full committee to be in favour.

6 SUBSCRIPTION

- a) Subscriptions shall be due & payable on joining and on the first of April in each year, as reviewed at the Annual General Meeting, subject to exception in b)
- b) New members joining the club between 1st April & 31st December shall pay the full subscription, those joining between 1st January & 31st March shall pay the full subscription, renewable on 1st April in the following year.
- c) Second claim membership may be acceptable, the subscription as first claim.
- d) The committee shall have the power to expel any member whose subscription is more than 6 months in arrears, providing that a month's notice in writing has been sent to the member by registered or recorded delivery to their last known address, informing them of the proposed action.

The name & address of any member expelled will be forwarded to the Area Secretary with a request that the person shall be suspended from any meeting held under UKA rules until the liability has been discharged.

- e) All committee members must, on election, be or, within one month, become fully paid up or associate members of the club.
- f) The committee shall have the power to waive all or part of any subscription should it see fit to allow payments by instalments.
- g) Members who are 3 months in arrears shall not be permitted to compete for their club teams, or use training facilities that are paid for by the club.

7 TRAINING FEES

Training fees which are in addition to the Annual Subscription, will be set by the General committee & subject to periodic review.

8 MANAGEMENT

- a) The management of the club shall be vested in the General committee and shall be based at Par. [The management committee should consist of not less than 10 and not more than x members.](#)

- i) General Committee shall consist of the Officers of the club, viz:

President

Vice-President (s)

Chairman

Vice Chairman

General Secretary

Assistant Secretary

Treasurer

At least 1 representative of a Newquay Development & Coaching sub-committee

Parents representative(s)

Athletes representative(s)

- ii) In addition to the above, the members may propose or elect representatives in roles which will promote or extend the development of the club.
- iii) An Executive Committee comprising the Chairman, Secretary & Treasurer shall meet at intervals between the General Committee meetings to discuss & make recommendations to the General Committee where this is deemed to be in the interest of the club & where utmost urgency is required shall make & implement decisions, these must be ratified at the next committee meeting.
- iv) A funding sub-committee shall consist of co-opted members whose role it will be to put forward ideas & organise events & personnel to raise funds for the general development, training & transport needs of the athletes or any other specific purpose.
- b) The committee shall have the power to co-opt members to fulfil any vacancy in the Officers during the year and to appoint nominees for election to committees of all organisations to which the club is affiliated.

- c) All nominations for officers and committee members to be submitted in writing to the Hon. General Secretary at least 7 days prior to the Annual General Meeting. No nominations will be taken at the meeting unless there is a vacancy & no nominations have been received.

Acting officers do not need to apply in writing where willing to continue

- d) At least 2 signatories must sign club cheques, one of these to be the Treasurer the other being either the Chairman or Secretary.
- e) General committee meetings shall be held at least 3 times each year, at an agreed venue at Par
- f) For the purpose of committee meetings, a quorum of 5, two of whom must be from the Chairman, Secretary & Treasurer unless two of these agree in writing that the meeting should proceed, must be in attendance.

9 ANNUAL GENERAL MEETING

- a) An Annual General Meeting shall be held during the month of October. No less than 14 days notice, advertised in the local press & displayed for all members on the usual club notice board, shall be given, to receive Secretary's & Treasurer's reports and a statement of the club's accounts, to pass the same and to elect Officers for the following 12 months (see also Rule 8 c)
- b) Only paid up members or their Guardians may vote at the Annual General Meeting.
- c) No addition or amendment shall be made to the constitution except at the Annual General Meeting and, on receipt in writing to the Honorary General Secretary of a request for such and supported by at least 10% (or 20 members, whichever is the greatest), of the paid up membership

Upon receipt of a bona-fide 'supported' amendment, the Secretary shall call a vote at the A.G.M. The vote will only be carried if 75% of those present (in accordance with Rule 9 c) are in favour.

10 EXTRAORDINARY GENERAL MEETING

May be called by the Honorary General Secretary with powers and rules as for the Annual General Meeting. Members may call an E.G.M. by writing to the Honorary General Secretary, of a request for such and supported in writing by at least 10% (or 20 members, whichever is the greatest) of the paid up membership.

11 ACCOUNTS

An Income & Expenditure Account and Balance Sheet will be prepared annually for the 12 months ended 30th September and shall be verified by the Honorary General Secretary or a member elected at the preceding Annual General Meeting.

12 DISSOLUTION

If the Management Committee decides that it is necessary or advisable to dissolve the Organisation it shall call a General Meeting of all the members of the Organisation, of which not less than 21 days' notice shall be given. If the proposal is confirmed by a two

thirds majority of those present and voting the Management Committee shall have the power to realise any assets held by or on behalf of the Organisation. Any assets remaining after the satisfaction of any proper debts and liabilities shall be transferred to such other organisation or organisations (having objects similar to the Organisation) as the General Meeting or the Management Committee (in the absence of direction from the General Meeting) may determine.

Approved at the AGM dated.....

Signed

Chairman.....

Secretary.....